

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS
THURSDAY, JANUARY 2, 2020**

Board members present Schellhammer, Byrnes and Koenig. All members voting "AYE" unless noted.

Meeting called to order by Auditor Beyer, followed by Pledge of Allegiance. Beyer asked for a motion to appoint 2020 Chairperson and Chairperson Pro-Tem.

20.001-Motion Byrnes/Second Koenig to appoint Larry Schellhammer as Chairperson of Board of Supervisors and Dennis Koenig as Chairperson Pro-Tem for 2020. Motion carried.

The following people were present at various times throughout the meeting: Joseph Moses – Standard newspaper, Denise Beyer – Auditor and Clerk to Board of Supervisors, Val Reinke, Laurie Moody, Tom Blake,

Public Comment: Val Reinke reviewed New Years Eve events around the county, the New Years Day hike at Yellow River State Forest with over 100 participating, an Iowa Galavant promotion for Allamakee County over the weekend and upcoming Saturday guided hike at Effigy Mounds.

20.002-Motion Koenig/Second Byrnes for Board of Supervisors to meet on Mondays at 9:30 a.m. in 2020 with the first 10 minutes for Public Comment time. Motion carried.

20.003-Motion Byrnes/Second Koenig to appoint Board of Supervisors as members to the following boards/commissions/committees:

Larry Schellhammer – Chairperson; Courthouse; Northeast Iowa Juvenile Detention Board; Resource, Conservation & Development Board (RC&D); Board of Directors of Judicial District Department of Corrections; Allamakee County Economic Development Executive Board; Alternate - Northeast Iowa Regional Housing Trust Fund; Alternate – County Social Services Board of Directors; T-21 Policy Board; Upper Explorerland Regional Planning Commission; Upper Explorerland Regional Planning Commission Executive Board;

Dan Byrnes – Allamakee County E911 Board; Allamakee County Farm; Allamakee County Revolving Loan Fund; Allamakee County Board of Health; Allamakee County Substance Abuse Board; Iowa Workforce Development Chief Elected Officials Board; Northeast Iowa Community Action Executive Board; Northeast Iowa Community Action Transit Board; Northeast Iowa Area Agency on Aging; Upper Iowa Watershed Management Authority; Alternate - Northeast Iowa Juvenile Detention Board;

Dennis Koenig – Chairperson Pro-Tem; Allamakee County Conservation Board; 28E Board; County Social Services Board of Directors; DECAT Empowerment; Northeast Iowa Behavioral Health Board; Northeast Iowa Response Group; Regional Upper Explorerland Revolving Loan Fund; Upper Explorerland Regional Housing Authority Board; T-21 Advisory Board; Northeast Iowa Regional Housing Trust Fund; Alternate-Board of Directors of Judicial District Department of Corrections;

All Board members represented on the following Boards/Commissions/Committees – Allamakee County Emergency Management, Allamakee County Conference Board, Allamakee County Economic Development, Roadside Management, Allamakee County Planning & Zoning Board, Allamakee County Solid Waste. Motion carried.

20.004-Motion Koenig/Second Byrnes to pay claims the 2nd and 4th Monday each month with claims due to Auditor's office by noon the Wednesday prior, adding June 29 for end of fiscal year claims, with listed exceptions for holidays; and payroll dates to be every other Friday. Motion carried.

20.005-Motion Koenig/Second Byrnes to name The Waukon Standard and Postville Herald as the official newspapers of the county. Motion carried.

20.006-Motion Koenig/Second Byrnes to adopt a resolution to set the 2020 mileage reimbursement rate at \$0.40/mile. Roll call: Koenig-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

RESOLUTION 20.006
SETTING 2020 MILEAGE REIMBURSEMENT RATE
FOR ALLAMAKEE COUNTY

WHEREAS, the Allamakee County Supervisors approve reimbursement for mileage for use of a personal vehicle for work-related travel; and

WHEREAS, the Allamakee County Employee Handbook adopted on May 16, 2016 states in Section 5.2.3 Automobiles:

A. The amount of the reimbursement for use of a private vehicle on County business shall be established on an annual basis by a resolution adopted by the Allamakee County Board of Supervisors.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Allamakee County, Iowa, that the 2020 mileage reimbursement rate be set at \$0.40 cents per mile.

PASSED AND ADOPTED this 2nd day of January, 2020.

**ALLAMAKEE COUNTY BOARD
OF SUPERVISORS**

Attest:

Chairman

Denise Beyer, Auditor and Clerk
To Board of Supervisors

20.007-Motion Byrnes/Second Koenig to set 2020 bounties for coyotes at \$5.00 each and gophers at \$0.50 (fifty cents) a pair for front feet, and feet must be in clear bags with no more than 10 pair per bag. Motion carried.

20.008-Motion Byrnes/Second Koenig to appoint Kristin Kopperud-Stinn to Historic Preservation Commission for 3-year term. Motion carried.

20.009-Motion Koenig/Second Byrnes to appoint Mary Koopman to Upper Explorerland Regional Planning Commission for 3-year term. Motion carried.

20.010-Motion Koenig/Second Byrnes to appoint Jim Janett, Andy Kelleher and Val Reinke to UERPC Transportation Policy Enhancement Committee with terms ending 12/31/2020. Motion carried.

20.011-Motion Koenig/Second Byrnes to appoint Andy Kelleher and Val Reinke to Eastern Iowa Tourism with term ending 12/31/2020. Motion carried.

20.012-Motion Byrnes/Second Koenig to approve paying Precinct Election Officials \$30 total per election for trainings and regular PEOs \$160 per day for all elections and precinct Chairpersons \$200 per day for all elections; plus mileage. Motion carried.

20.013-Motion Byrnes/Second Koenig to approve the Resolution authorizing Brian Ridenour, County Engineer, to Execute the Certification of Final Completion of Work for all Farm-to-Market and Federal or State Aid Construction Projects. Roll call vote: Koenig-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

RESOLUTION 20.013

BE IT RESOLVED by the Board of Supervisors of Allamakee County, Iowa, that Brian T. Ridenour, the County Engineer of Allamakee County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Waukon, Iowa, this 2nd day of January, 2020.

Board of Supervisors, Allamakee County, Iowa

Larry Schellhammer, Chairperson

Dan Byrnes, Board Member

Dennis Koenig, Board Member

ATTEST: Denise Beyer, County Auditor

20.014-Motion Byrnes/Second Koenig to adopt the Construction Evaluation Resolution/Master Matrix for February 1, 2020 to January 31, 2021 for Allamakee County. Roll call: Koenig-aye; Byrnes-aye; Schellhammer-aye. Motion carried.

RESOLUTION #20.014

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ALLAMAKEE COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors

Board member

Board member

Date: _____

ATTEST:

County Auditor

Date: _____

20.015-Motion Koenig/Second Byrnes to authorize Supervisor Chair Larry Schellhammer to sign vehicle titles over to County Social Services per Resolution 19.396. Motion carried.

Department Head updates: Laurie Moody and Tom Blake informed the Supervisors that their administrative assistant, Melinda Berns, will be retiring on January 31, 2020, and they will be advertising for a replacement. Auditor Beyer is working on preparations for upcoming budget meetings.

20.016-Motion Koenig/Second Byrnes to adjourn. Motion carried.

Attest:

Larry Schellhammer, Chairperson

Denise Beyer, Auditor

MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS

MONDAY, JANUARY 6, 2020

Board members present: Schellhammer, Byrnes and Koenig. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

20.017-Motion Koenig/Second Byrnes to approve today's agenda and the minutes from December 30, 2019. Motion carried.

The following people were present at various times throughout the meeting: Lissa Blake – Standard newspaper, Denise Beyer – Auditor and Clerk to Supervisors, Val Reinke, Jack Knight, Trisha Wilkins, Clark Mellick, Corey Snitker, Deana Hageman, Andy Kelleher, Bill Shafer, Tom Blake, Carson Eggland, Tessa Willie, Nicole Hankes, Colinne McCann, John Colucci, Kathy Schwartzhoff, Brian Ridenour.

Public Comment: Val Reinke shared a list of events going on in the county and Stoneman Court Apartments open house in Postville and reported the Effigy Mounds hike on Saturday had about 35 people. Lissa Blake reported that in response to her recent special articles on the need for area EMTs, there have been a number who have signed up for the EMT classes or expressed interest in becoming an EMT.

Trisha Wilkins reviewed services/programs that NEICAC offers and the impact on Allamakee County and made FY21 funding request.

Deana Hageman, Retired and Senior Volunteer Program (RSVP) Director, presented information and statistics about the program and made FY21 funding request.

Andy Kelleher, Main Street Lansing, reviewed the prior year activities, including market study results, and made FY21 funding request.

Bill Shafer, member of the Compensation Board, presented the recommendation for FY21 elected official salary increases. Shafer explained the process they went through in coming to their recommendation of a 3% increase plus a \$1,500 one-time increase for all elected officials.

20.018-Motion Byrnes/Second Koenig to accept and place on file quarterly report for Planning & Zoning. Motion carried.

20.019-Motion Koenig/Second Byrnes to appoint Corey Snitker as alternate voter for Board of Supervisors on NE Iowa Response Group. Motion carried.

Carson Eggland, Helping Services of NE Iowa, reviewed services and programs and made FY21 funding request. Tessa Willie discussed the prevention work done for tobacco use in Allamakee County.

Kathy Schwartzhoff reviewed the Allamakee Mentoring program and services along with Nicole Hankes, Colinne McCann, John Colucci. Colinne read the National Mentoring Month proclamation. 20.020-Motion Byrnes/Second Koenig to declare January 2020 National Mentoring Month in Allamakee County. Motion carried.

Department Head updates: Engineer Ridenour gave weekend road update and updating office computers to Windows 10. Sheriff reported his department is also doing Windows 10 updates, and gave other department updates. Corey Snitker updated on upcoming Waterville tabletop exercise and workshops. Auditor Beyer is focusing on budget for the next couple weeks.

Supervisors moved into a recess until 1:00 budget work session.

At 1:00 Supervisors reconvened to meet with departments about FY21 budget requests.

20.021-Motion Byrnes/Second Koenig to adjourn. Motion carried.

Larry Schellhammer, Chairperson

Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS
TUESDAY, JANUARY 7, 2020**

Board members present Schellhammer, Byrnes and Koenig. All members voting "AYE" unless noted.

Board and Auditor Beyer met with department heads to discuss their budget proposals for FY21. No action taken.

Attest:

Larry Schellhammer, Chairperson

Denise Beyer, Auditor

**MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS
WEDNESDAY, JANUARY 8, 2020**

Board members present Schellhammer, Byrnes and Koenig. All members voting "AYE" unless noted.

Board and Auditor Beyer met with department heads to discuss their budget proposals for FY21. No action taken.

Attest:

Larry Schellhammer, Chairperson

Denise Beyer, Auditor

MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS

THURSDAY, JANUARY 9, 2020

Board members present: Schellhammer, Byrnes and Koenig. All members voting “AYE” unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

20.022-Motion Koenig/Second Byrnes to approve today’s agenda.

Those present during the meeting: Val Reinke, Jim Janett, Ardie Kuhse, Bonnie Hager, Tom Regan, Jim Magner, Jim Garrett, John Regan, Lyle Mahoney, Joe Kroack, Virgil Thorstenson, Paul Howes, Gary Boden, Tony Gericke.

Discussion was held regarding the Vet’s Club building. Currently the Vet’s Club, Inc. leases the land from the county that the Vet’s Club building sits on. The Vet’s Club bar/restaurant will be permanently closed soon. Organizations and entities present were asked if they had any interest in use of any of the space in the building. Neither the Historical Society or City of Waukon had an interest in another building or a need for the space. Options were discussed for uses of the Vets Club building, and options for where the Veterans will store their flags and guns that are currently in the Vets Club building. Veterans have space in lower level of City Hall that would work if they can add to their space down there – this will be discussed at a future City Council meeting. Other discussion included the apartment in the upper level, minimum cost of keeping the building in a usable condition, and the possibility of Veterans using space in building currently occupied by Relief Office. Supervisors would like to finalize amounts of any expenses involved and set a timeline for possibly conveying the building to the county while they are still in budget sessions for FY21. This item will be on a future Supervisor agenda.

20.023-Motion Byrnes/Second Koenig to adjourn. Motion carried.

Larry Schellhammer, Chairperson

Denise Beyer, Auditor

MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS

MONDAY, JANUARY 13, 2020

Board members present: Schellhammer, Byrnes and Koenig. All members voting "AYE" unless noted.

Meeting called to order by Schellhammer, followed by the Pledge of Allegiance.

20.024-Motion Byrnes/Second Koenig to approve today's agenda and the minutes from January 2, 6, 7, 8 and 9, 2020. Motion carried.

The following people were present at various times throughout the meeting: Lissa Blake – Standard newspaper, Denise Beyer–Auditor and Clerk to Supervisors, Val Reinke, Jack Knight, Paul Berland, Katie Nolte, Kristie Wiltgen, Annie-intern with NEI3A, Brian Ridenour.

Public Comment: Val Reinke reported about 45 attended the Full Moon Hike at Luster Heights and reported on upcoming events across the County. ABC News will be in the area later this week to highlight the area and get some footage before the caucus.

Paul Berland with NE Iowa RC & D thanked Supervisors for prior years support, gave organization and project updates and made FY21 funding request.

Katie Nolte with Northeast Iowa Regional Housing Trust Fund reviewed the projects done in Allamakee County through the NEIRHTF and made FY21 funding request.

Andy Kelleher informed Supervisors of February 29, 2020 Chili Cookoff and asked Supervisors to declare this event the Official County Chili Cookoff for 2020.

20.025-Motion Koenig/Second Byrnes to declare the Chili Cookoff in Lansing the Official Chili Cookoff of Allamakee County for 2020. Motion carried.

Kristie Wiltgen with NE Iowa Area Agency on Aging reviewed the core services provided by the organization and made FY21 funding request.

20.026-Motion Koenig/Second Byrnes to accept and place on file the quarterly report for Recorder. Motion carried.

No action taken on Sheriff's quarterly report.

20.027-Motion Byrnes/Second Koenig to accept and place on file the Treasurer's Semi-Annual report. Motion carried.

20.028-Motion Byrnes/Second Koenig to table consideration of dog impoundment contract. Motion carried.

20.029-Motion Koenig/Second Byrnes to transfer \$12,093.03 from General Basic to Secondary Roads and \$138,316.00 from Rural Services to Secondary Roads. Motion carried.

20.030-Motion Koenig/Second Byres to table action on the Manure Management Plan update for Saffron LLC. Motion carried.

20.031-Motion Byrnes/Second Koenig to set wages for Absentee and Special Voters Precinct Board and Health Care Facility Team at \$8.50/hour for board/team member and \$10.00/hour for Chair plus mileage for 2020 elections. Motion carried.

20.032-Motion Koenig/Second Byrnes to appoint Mary Koopman to UERPC Executive Board and Dan Byrnes as Alternate to DOT Policy Board. Motion carried.

Engineer Ridenour presented detour routes for Waukon parades in 2020.

20.033-Motion Koenig/Second Byrnes to approve detour routes for Waukon parade events. Motion carried.

Department Head updates: Engineer Ridenour gave department updates and applications for vacant positions are due this week. Auditor Beyer gave department update.

Supervisors moved into budget work sessions with department heads for FY21 budget requests.

20.033-Motion Koenig/Second Byrnes to adjourn. Motion carried.

Larry Schellhammer, Chairperson

Denise Beyer, Auditor

MINUTES OF THE ALLAMAKEE COUNTY BOARD OF SUPERVISORS

THURSDAY, JANUARY 16, 2020

Board members present Schellhammer, Byrnes and Koenig. All members voting "AYE" unless noted.

Board and Auditor Beyer met with department heads to discuss their budget proposals for FY21. No action taken.

Attest:

Larry Schellhammer, Chairperson

Denise Beyer, Auditor

